

# Buckinghamshire, Oxfordshire and Berkshire West Data Sharing Protocol for Health and Social Care

## Description of data flow: Clinical Audits

The purpose of this Data Sharing Protocol (DSP) is to allow for data extraction to support clinical audit and monitoring of long-term conditions. Currently this includes:

- Stroke prevention which is run twice a year.

Currently the data for this audit report are extracted from the GP systems using QUEST software which will be replaced by EMIS Enterprise Search and Reports (EMIS ES&R). Any new data extraction will be subject to authorisation following the approval process agreed by OCCG and LMC. GP Practices will be notified of additions to this DSP following authorisation by email.

### Data Extraction Reporting Level:

- Aggregated
- Pseudonymised (including EMIS Number)

**CDB Number:** SCW CSU has been assigned the CDB number 135067 by EMIS as an identifier for searches run on the GP practice system.

<b>Date:</b>	February 2018
<b>Version:</b>	V1.0
<b>Information Asset Owner sharing data:</b>	GP practices (via SCW CSU who acts as a data processor under the data processing agreement with GP Practices).
<b>Information Asset Owner receiving data:</b>	Oxfordshire CCG (This data sharing protocol sits under the Framework and Agreement for Sharing personal information in Oxfordshire ( <a href="http://www.oisf.uk">http://www.oisf.uk</a> ))
<b>Purpose for sharing:</b> (see table 1 in the Information Sharing Guidance)	Planning and Commissioning of Services
<b>Type of information:</b> (see table 2 in the Information Sharing Guidance)	<ul style="list-style-type: none"> <li>• Aggregated</li> <li>• Pseudonymised</li> </ul>
<b>Legal basis for sharing</b> (see table 3 in the Information Sharing Guidance)	<ul style="list-style-type: none"> <li>• The provision of health or social care or treatment</li> <li>• The management of health or social care systems</li> </ul>



<b>Data sets:</b> (details may be supplied on a separate sheet if necessary)	Data from GP practice systems as previously extracted using the (MI)QUEST software (where applicable).  Existing clinical audit and monitoring of long-term conditions (at the time of writing) and their detailed specifications can be found using the link:
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	<a href="http://www.oxfordshireccg.nhs.uk/professional-resources/primary-care-services.htm">http://www.oxfordshireccg.nhs.uk/professional-resources/primary-care-services.htm</a>	
<b>How will the data be transferred?</b> (details may be supplied on a separate sheet if necessary)	Data is extracted directly from the EMIS Web portal. SCW CSU has been assigned the CDB number 135067 by EMIS as an identifier for searches run on the GP practice system.	
<b>How and where will the data be stored?</b>	On secure SCW CSU/OCCG servers and subject to NHS guidance.	
<b>Limitations to use:</b>	SCW CSU access will be restricted to named primary care analysts with mandatory information governance training and who understand NHS confidentiality requirements.  The analysts will only have access to the reporting tool (EMIS ES&R), no clinical data is accessible.  Data will be used to provide anonymised reports to support local monitoring requirements.  Only aggregated level data will be submitted to commissioners. Numbers per practice will be suppressed if less than 6.	
<b>Duration of this DSP:</b>	Subject to NHS guidance on data retention.	
<b>How will the data be disposed of or destroyed on completion of this term?</b>	Data will be retained and subsequently destroyed in line with the standard SCW CSU/NHS wide data retention policy.	
<b>Privacy Impact Assessment (PIA):</b> (attach PIA or give details)	The Stroke prevention clinical audit is replacing a data set currently extracted using (MI)QUEST.  Any new data extractions will be subject to IG approval processes.	
<b>Contact details for persons who can be contacted regarding this protocol</b>	<b>Organisation</b>	<b>Contact</b>
	NHS South Central and West Commissioning Support Unit	Rosemary Honour Smith – Primary Care Manager

PLEASE NOTE:

In signing up to this information sharing agreement you are providing consent for EMIS systems to disclose information from your GP practice patient information system to the following organisation for the purpose of Enterprise search and Reports: -

SCW CSU CDB EMIS identification Number 135067

For data sharer(s) (GP Practice)	Date
Name: Emily Shipway	21.03.2018
Position: (Usually Caldecott Guardian or SIRO) Practice Manager	
Signature: 	
For data receiver(s) (OCCG)	Date
Name: Judy McCarthy (on behalf of OCCG)	26.02.2018
Position : (Usually Caldecott Guardian or SIRO)	
Regional Information Governance Lead	
Signature: 	
Supporting documents	Information and data sharing guidance Buckinghamshire, Oxfordshire and Berkshire West Data Sharing Agreement for Health and Social Care

# Clinical Audits Data Flow (Aggregated Data)

February 2018 v1.0

